

**BRENT KNOLL PARISH HALL COMMITTEE**  
**ANNUAL GENERAL MEETING**  
**HELD ON**  
**9<sup>TH</sup> MAY 2022**  
**at 7.30pm**  
**in the**  
**JUBILEE ROOM**

**PRESENT:** Messrs R Filmer, E Fuller, J Page, M Hares, J Butters (arrived during Treasurer's Report), K Russell, S Russell, S Joyce, B Ward & S Few

**APOLOGIES:** A Castle & G Keele

**MINUTES:** Minutes of the meeting held on the 10<sup>th</sup> of May 2021 had been circulated. Proposed by EF and seconded by BW that the minutes were a true and accurate record, agreed by all and were signed by RF.

**CHAIRMAN'S REPORT:** RF said that it was interesting reading the old minutes and seeing what effect covid had on the Parish Hall. Meetings were via zoom, and the Hall was closed. The Fête and all Spring events were cancelled. MH and SR carried out repairs to the roof. Small tables and chairs were donated to the Hall by Tadpoles Playgroup. The notice board and the Alec Dite bench were refurbished. SR installed a new booking system, a new website and updated the Committee's information. There were discussions about using the Hall as a shop and there were regular tripartite meetings, and it was decided the shop could use the Jubilee Store, the Broadband and the staff could use the toilet facilities. The Hall reopened in June 2021. A key safe was installed by the front door of the Hall. The planters were maintained by EF and Elaine Fuller. The Jubilee Store, toilets and lobby were repainted. The Committee met on the patio in June. MH erected screens across the two hatches in the kitchen. SR ordered a publicity banner for the Bazaar and information banner for the Hall. MH made a new sign for the Mary Frost patio. Cleaners were asked to include the notice boards and outside of the Hall in their schedule. Aprons for Parish Café team were purchased. There were heating issues in the Jubilee Room and thank you to EF who supplied a heater. New boxes were purchased for the drinking glasses. Fundraising events took place and the 200+ Club was popular, Music on the Green was delayed, but was highly successful when it was rescheduled, and Kick the Cat gave a very good performance. The Bazaars were restored in September. Harvest Supper was cancelled due to a Covid surge. A welcome event was held in the Hall which gave organisations a chance to advertise their events and new people to the village were introduced to the events that happen in the village. So far this year we are back to normal. RF thanked the Committee for their hard work and support. MH thanked RF for all his hard work and Committee added their thanks.

**TREASURER'S REPORT:** JP went through the Accounts. The money in the bank has gone down, but the interest rate has been increased from 0.01% to 0.10%. Fundraising was less than in other years because of Covid. The Music on the Green was less than first reported as a bounced cheque and subsequent cash payment was entered. The Bazaars have been extremely successful. Donations are lower than previous years, as there was no Wassail in 2021. Because the Hall was closed some of the outgoings are lower and a refund was received for the gas and electricity. No change to the broadband and the Committee decided to continue with the cleaners during lockdown. JP said he spoke to the PRS to explain that the Hall was closed, and they waived the charge for this year. No rebate for the Insurance. Licences were obtained for Music on the Green and 200+ Club. The overall loss was £850.94, which considering the Hall was closed is very good. There is a healthy balance of £20,687.91. JP read the report that will be sent to the Charity Commission and Committee agreed the report. RF said thank you to JP for his work as Treasurer and the Committee agreed.

**BOOKING SECRETARY'S REPORT:** JB said there was not a lot to report, as there were not many bookings during this year. Regular users stopped hiring the Hall. There were bookings for parties. The Dog Club closed, and Health and Fitness cancelled their classes. Some hirers do not use the new booking system and JB said she is still taking bookings over the phone.

**ELECTION OF COMMITTEE: Committee Membership:** RF said there are two types of Trustees on the Committee – User Groups Representatives & Elected members. He asked the secretary to report on the members appointed by the User Groups: -

**REPRESENTATIVES:**

Bella Ward	–	Royal British Legion
Alan Castle	–	Short Mat Bowls
Karen Russell	–	Good Companions
Ged Keele	-	Parochial Church Council
Vacant	-	Parish Council
Vacant	-	Brownies & Guides
Lucy White	-	Women's Institute

The Dog Club has closed so would no longer be appointing a member.

RF asked if anyone no longer wanted to be on the Committee and everyone agreed to be re-elected. BW proposed and KR seconded that the elected members of the committee be re-elected en-bloc plus J Butters who previously represented the Dog Club. (R Filmer, J Page, E Fuller, S Joyce, M Hares, S Russell, J Butters and S Few) – proposal carried.

Meeting ended at 8pm

Chairman..... Date.....